

Real Estate Agent Closing Guide:

Our mutual clients are happy when a transaction closes smoothly and quickly. Therefore, it is important to us at Terra Title, to help our real estate agents and their clients achieve seamless closings. To ensure effortless transactions, real estate agents can help with the following:

- Provide a signed contract and deposit quickly, along with contact information for all parties.
- Provide buyer's lender contact information.
- Work with buyer or seller, if any services need to be ordered – home inspections, termite inspections, survey etc.
- Order Home warranty, if called for in the contract.
- Repairs completed on the property and invoices paid and/or given to Beaches Title Services.
- Verify the condition of the property at time of settlement is satisfactory to all parties.
- Property possession and moving times have been coordinated with both sides.
- Once the Closing Disclosure has been received from Terra Title Corp, please review it with clients.
- Selling Agent to provide keys/codes of home to new buyer.